

North Lanarkshire Council

Application to become a Registered Tenant Organisation

Name of Group

Area Covered (please list streets and include map)

Contact address for Group

(please note this address will be available for public display)

Tel/ Email contact (if applicable)

How often and where does your group meet?

(please provide details)

To become a Registered Tenant Organisation (RTO) your group must meet certain criteria, please see enclosed guidance notes for more information.....

Does your group have a publicly available written constitution?
(if so please enclose a copy)

Does your group have a committee of at least three members?
(if so please list all committee members including addresses, please indicate which are office bearers.)

Does your group maintain accounting records showing income and expenditure which are audited annually and presented at your AGM
(please see attached guidance notes for more details)

How do you consult and inform with your members e.g. newsletters, meeting, leaflets etc?
(please provide details and continue on a separate sheet if necessary)

Thank you for completing this application form

Please provide a contact that can give further details if necessary

.....Registration Checklist.....

Have you included???

Constitution	
Names and Addresses of Committee Members	
Details of Office Bearers	
List of streets covered with map	
How you plan to consult and inform members	
Contact details for public display	

Once you have completed this form please return to:

Housing Development

Municipal Buildings

Kildonan St

Coatbridge

ML5 3NG

Or e mail DoyleC@northlan.gov.uk

If you require help in completing this form or would like more details then please contact Housing Development on 01236 812509